



May 25-28 2017
Orange County Convention Center

EXHIBITOR APPOINTED CONTRACTOR FORM

If you plan to use an exhibitor appointed contractor, you must fill out this form and return it to MegaCon Orlando Show Management no later than **April 28, 2017**. You may email form to Kelli Bulmer kelli@fanexpohq.com.

An exhibitor appointed contractor is any non-official company you choose to utilize for Load-in/Set-up/Load-out. Exhibitors are responsible for informing their appointed contractors of the below information/requirements to ensure a smooth transaction. Any and all outside contractors must fulfill the following:

- Current Workers Compensation Insurance Certificate
- A certificate show general liability and property damage coverage
- An Exhibitor Appointed Contractor Form signed by the Exhibitor

Failure to fulfill the above requirements will jeopardize the contractor's ability to obtain proper badges/admission to the exhibit floor.

EXHIBITOR INFORMATION: PLEASE PRINT

COMPANY NAME

BOOTH NUMBER

CONTACT NAME

SIGNATURE

EXHIBITOR APPOINTED CONTRACTOR INFORMATION:

E.A.C. NAME

CONTACT NAME

E.A.C. PHONE

E.A.C. EMAIL

E.A.C. ADDRESS
