



CENTERPLATE/ ORANGE COUNTY CONVENTION CENTER SAMPLING

Centerplate is the exclusive provider of all food and beverages at the Orange County Convention Center. All food, alcoholic and non-alcoholic beverage samples brought into the Orange County Convention Center must have advance written approval from Centerplate prior to the event and adhere to the following guidelines:

Who can Distribute:

A company/organization may only distribute samples of food and non-alcoholic beverage products that the company/organization produces or sells in its normal day-to-day operations.

Sizes:

Samples may only be distributed in such quantities that are reasonable with regard to the purpose of promoting the merchandise.

- Food samples are limited to three (3) ounce portions.
- Non-alcoholic beverage samples are limited to four (4) ounce portions.

SAMPLING APPROVAL AND LIABILITY WAIVER

A Sampling Approval and Liability Waiver must be completed and submitted to Centerplate for approval 21 days or more in advance of the event. Approval will be communicated in writing.

This form includes:

- A written description of the products to be sampled, including brand names.
- Portion sizes to be dispensed
- Relationship of the product to the company (such as: manufacturer, distributor, etc.)
- Relevance to the show
- Waiver removing liability for any illness or accident from Centerplate and Orange County Convention Center, and the acceptance of such liability on the part of the exhibitor.

Who must submit:

All exhibitors proposing to sample any product must submit the Sampling Approval & Liability Waiver form and obtain approval.

COMPLIANCE: Failure to comply with any portion of these requirements may result in the immediate termination of sampling activity by the offending party for the remaining duration of the show.



CENTERPLATE/ ORANGE COUNTY CONVENTION ALCOHOL SAMPLING POLICY:

Alcoholic beverage sampling carries a much higher potential risk to public health and safety, and therefore must be closely regulated in compliance with state law.

Centerplate is the sole holder of liquor licenses for the Orange County Convention Center. We retain the exclusive right and responsibility to provide and dispense any alcohol served at the facility. We reserve the right to request photo identification from any guest in attendance and to refuse services to attendees who do not have proper identification or appear to be intoxicated. Alcoholic beverages are not permitted to be removed from the facility.

WHO CAN DISTRIBUTE SAMPLES OF ALCOHOL:

A company/organization may only distribute samples of alcoholic beverage products that the company/organization produces or sells in its normal day-to-day operations.

SAMPLE SIZES:

Sampling sizes are limited as follows:

- Maximum of 1 ounce of spirits
- Maximum of 2 ounces of wine
- Maximum of 3 ounces of beer.

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BARTENDERS:

Centerplate professional bartenders are required. A fee of \$225 plus tax per bartender for a time period of up to 4 hours is applied. A fee of \$56.25 plus tax is applied for each continuous hour beyond 4 hours.

TIPS CERTIFICATON:

In some circumstances individuals with TIPS Certification (Training for Intervention ProcedureS) may be approved to dispense the alcohol in lieu of a Centerplate bartender. If approved, a copy of the individual's TIPS certification must be on file, and only the TIPS certified individual may dispense alcohol. Any violation of this procedure will result in the immediate termination of alcohol service. Such approval is evaluated on a case by case basis

COMPLIANCE: Failure to comply with any portion of these requirements may result in the immediate termination of sampling activity by the offending party for the remaining duration of the show.



SAMPLING APPROVAL REQUEST & LIABILITY WAIVER

All food and non-alcoholic beverage samples brought into the Orange County Convention Center must have written approval from Centerplate prior to the event and adhere to the following guidelines:

- A company/organization may only distribute samples of food and non-alcoholic beverage products, that the company/organization produces or sells in its normal day-to-day operations. Samples may only be distributed in such quantities that are reasonable with regard to the purpose of promoting the merchandise.
 - **Food samples are limited to three (3) ounce portions.**
 - **Beverage samples are limited to four (4) ounce portions.**

Approval of sampling arrangements to the sampling company/organization will be provided in writing.

Show Name:		Company Name:	
Contact Person			
Telephone		Cell Phone	
Email address:			
Address			
Company Website:			

Is company manufacturer or distributor of the products to be sampled?	Yes	No
If not, please describe how the sampling is related to the show:		

In the space below, please list the items requested to be brought in:

ITEM	Dates of sampling	QUANTITY	UNIT

WAIVER OF LIABILITY:

The above company and it's representatives releases CENTERPLATE from any and all liability arising from the production, distribution and consumption of any of the food or beverage products that they prepare and serve to their staff or the public in conjunction with this event. The above company further agrees to be responsible for any and all legal fees resulting from any legal actions that result from said food and beverage product brought in, their preparation, service, consumption & disposition.

I have read and understand the above:

Signed: _____

Printed name: _____

Date Submitted: _____

If approval and a waiver charge is required, a contract will be created by your Centerplate Catering Sales Representative

Return to:

Centerplate, Orange County Convention Center, PO Box 691509, Orlando, FL 32869-1509
Email: Andrew.Brailsford@centerplate.com, P: 407-685-5866, F: 407-685-9859